



I hope this contract template is a blessing for you! This is from Twisted Willow Design, the event floral company my wife, Rachael, and I started several years ago. We hope sharing it can make your life a little easier!

We started Curate because we knew running an event floral business had to be more efficient than half-baked excel sheets, a table full covered in physical papers, and trying to track down brides to sign their contracts. **The Curate team would love show you around the software and see if it can help you save time, stop cheating yourself on proposals, and book more brides.**

[Click here to book a consultation.](#)

-Ryan O'Neil | Curate | Twisted Willow Design





A Note From Twisted Willow

Your day is incredibly special and we're honored that you've chosen us to be a part. We're excited to work with you and to help bring your vision to life. You've seen our reviews and know that we are here to do our absolute best for you on your special day. As with any event, there are several specifics that we clarify in this contract so that we are all on the same page. Once this contract is signed and returned with the specified deposit, we will block off the date for you and will OFFICIALLY be your florist! We're so thrilled to #celebrateforever with you.

Rachael O'Neil
Founder / Lead Designer
Twisted Willow Design

Event Florals and Décor Contract

Our promise to you: Twisted Willow, LLC (hereinafter referred to as COMPANY) will provide all the services specified in client's (hereinafter referred to as CLIENT) proposal for their event (hereinafter referred to as EVENT) and work with CLIENT if any adjustments need to be made.

Deposit: All deposits of \$500.00 must be submitted with this contract. The deposit is non-refundable and is deducted from the total price of EVENT. Payment may be made in cash, check, credit or debit card.

Balance due must be paid in full 30 days prior to EVENT. If payment of balance due is not made, flowers and decor will not be ordered, and this contract will be closed at the determination of COMPANY. If COMPANY determines the contract can still be fulfilled after this date and CLIENT wishes to continue the contract, there will be a 10% fee added to the balance due and an additional 10% fee for each 7 days that the balance is late. Any extraordinary costs incurred due to the late payment will be passed on to CLIENT.

Additions less than 30 days prior to EVENT will be accepted up to 7 days prior to EVENT and must be paid within 24 hours. No guarantee is given that the same flowers will be available and pricing will be determined according to what is available. Color and style will be matched as closely as possible.

Cancellations: CLIENT understands this is a custom order and if payment is not made in full, any vendor obligations are canceled and all payments are forfeited. Cancellations made less than 2 weeks before EVENT will forfeit full payment up to guaranteed minimum stated below. Any reimbursements will be received minus the transaction cost.

Substitutions: COMPANY reserves the right to make substitutions in the event the flowers or decor received are not of the quality suitable to EVENT. The integrity of the proposed look and color scheme will be maintained and flowers of equivalent value will be used. COMPANY will inform CLIENT if a dyed flower is being used and will not be held liable for staining to any garments due to their usage.

Rental: All rental items must be returned in the same condition to COMPANY within 48 hours of EVENT. Any rental items returned later than 48 hours will incur an additional fee for the agreed upon rental cost of the items as stated in the original proposal. If the rental items are unreturned within 7 days or broken, the credit card of CLIENT will be charged for the full replacement cost.

All décor must be communicated to COMPANY to preserve the consistency of EVENT. Any décor for the EVENT not provided by COMPANY is not guaranteed by COMPANY even in cases where COMPANY items are integrated. In such cases, any alterations deemed necessary will be made to preserve consistency and COMPANY will be blameless.

Venue and Location Limitations: COMPANY is limited by the rules and guidelines of the location(s) and site management. Negotiation with the officials for moderation of guidelines is the responsibility of CLIENT; COMPANY will offer technical recommendations only. Reimbursements will not be made for unused items due to venue limitations not communicated to COMPANY.

Terms: At the time of the initial deposit, adjustments can still be made to the invoice. Large additions and subtractions are accepted up until the balance is paid in full. There is a guaranteed minimum payment of 85% of the original proposal. Any liability on the part of COMPANY is limited to the full refund of monies paid minus the deposit fee.

COMPANY reserves the right to cancel this contract if at any time COMPANY feels that the obligations cannot be met. In the event of fire, natural disaster, tragedy, or other emergency, COMPANY will credit the amount toward another day minus any actual costs incurred up to that point that CLIENT informs COMPANY.

Any controversy or claim arising out of or relating to this contract, or the breach thereof, shall be settled by arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules [including the Optional Rules for Emergency Measures of Protection]. The arbitration hearing shall take place in Saint Louis, Missouri before a single arbitrator. Judgment on the award rendered by the arbitrator may be entered in any court having jurisdiction thereof.

CLIENT Contact Information (please print):

First Name: _____ Last Name: _____

Event: _____ Event Date: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ - _____ - _____

By signing here, I agree to the terms and conditions of this contract.

Signature: _____ Date: _____